

October 2025 Librarian Report

Andrew Adaryukov, Library Director, Nov. 4, 2025

- **Accomplished and Ongoing Operational Tasks and Projects**

- a. Hosted a visit from the State Library ILL and outreach librarians. The information and materials received will be directly utilized in the library's services and programs.
- b. Updated library code of conduct, to be presented to the Library Board during the November meeting for discussion and approval.
- c. Submitted the quarterly FOL expenses report to the village using a new and improved tracking spreadsheet.

- **Library Conference Room Art Display**

- a. Highly successful Theodore Greer's exhibit *New Works and Old Favorites* was capped by a workshop *iPhoneography: Editing on your Phone*. Excellent feedback from all attendees!
- b. Currently no exhibit. We will do a marketing push shortly.
- c. The library contributed suggestions to *The Library Conference Room Art Display Policy*, for discussion and approval during the November Library Board meeting.

- **Community Relations**

- a. Library staff participated in the Jemez Valley Public School's Trunk-or-Treat event and distributed a specially designed flyer promoting the library's resources and services.
- b. Library staff members served on the village's event planning committee and took an active part in the first Annual Autumn Harvest Festival, which proved to be a great success!
- c. The library continued efforts to establish regular working relationships with the Pueblo Community Library and Department of Education. So far, the attempts at electronic communications have not been successful. We will plan an in-person visit sometime this month.
- d. Friends of the Library held a book sale in conjunction with the Jemez Mountain Trail Sale—more than \$100.00 raised.

- **Facilities and Equipment**

- a. The donor's money for the children area furniture upgrade project has been deposited into the FOL account (our sincere thanks to the donor!). We will place orders with the two companies we identified through our research within the next week.
- b. We have purchased uniformed peripherals (monitors, keyboards, and mice) for new public access computers. Next step: to have the computers assembled and set up.
- c. On the strength of the library's research and recommendation, the village IT coordinator is working on implementing an enterprise-wide PDF software solution.

- **Personnel and Professional Development**

- a. The library conducted a productive staff meeting and training session in October.
- b. Live and on-demand professional webinars attended by the library director and the librarian assistant.

- **Programs and Events**

- a. Three extremely successful stand-alone events happened in October:
 - MSA (Mission Street Art) Presents: A Writing Workshop with Kathleen Willard (12 participants)
 - October Homeschool Group meeting (14)
 - The Library Halloween Mini-Carnival (60)

- b. After a challenging start, the *Friday Fun* program picked up steam in October, with an average of five participants per session.
- c. The library has been actively working on implementing new programs based on the data collected during the Open House and subsequent one-on-one patron interactions. Scheduled for November:
 - Tai Chi and Book Chat (new day and time): regularly recurring
 - Book Club(s): a coordination and planning meeting
 - Introduction to Electronic Resources (*El Portal*): a first installment in a planned series of stand-alone information literacy sessions
 - Benjamin Green's just published book: an FOL sale at the library plus writer's presentation (date TBD)
- d. The Writing Workshop has secured volunteer leaders and will debut in January 2026.
- e. Several more potential regularly recurring clubs and programs will be advertised and coordinated in the coming weeks.
- f. All current regularly recurring programs continue to be highly successful.

- **Media and Patron Communication**

- a. The library maintained a cadence of several Facebook posts a week, posted regular updates on its website, posted on NextDoor, and submitted materials to *After the Thunder*.
- b. We have learned to use the free Google polling software and successfully used it to solicit public input for scheduling a new Tai Chi program at the library.
- c. We have narrowed down reasonable options for mass-mailing solutions. We plan to initiate a free trial with the best candidate company within the next few days.
- d. We have rearranged our circulation desk exhibit space to maximize opportunities for frequently changed thematic exhibits and promotional displays.
- e. The library has achieved the biggest improvement in its own website management, Facebook presence, and the internal physical displays.
- f. Next two high priorities: hard copy flyer distribution outside the library and more robust presence in *After the Thunder*.

- **Contact-Free & Outside-The-Working-Hours Services**

- a. Curbside pickup, lockers for 24/7 hold pickups, laptops to use outside the library, and reference via phone/ email.

- ❖ **A huge thank you to all the library staff and volunteers** who make our daily operations, along with such a rich schedule of programs and events, possible!
- ❖ **The Friends of the Library** continue to be a tremendous support by assisting with the library's operational costs and by funding programming expenses and special purchases. **Thank you for your invaluable contribution!**

Library Board Agendas (prior to the meeting), and Librarian Notes and Library Board-Approved minutes (minutes are typically reviewed and approved at the subsequent board meeting) can be found on the library website here: <https://jsplibrary.org/board-meetings/>